

There are 3 proposed changes to the CAEP By-laws this year:

1. Add a step in the process for election of vacant Board Director positions that would first provide for an open call out to the Membership for interested members to submit a nomination prior to the Nominating Committee drafting a full slate for membership consideration:

The following addition will be made to Section 8.1.2:

**In the event that there is a vacant Director position, due to the individual reaching the maximum term limit or electing not to stand for another term, the Chair of the Nominating Committee shall, no fewer than one hundred and twenty (120) days prior to the Annual General Meeting of the Association, issue a call to all active members for nominations of interested members.**

Current wording of Section 8.1.2:

No fewer than ninety (90) days prior to the Annual General Meeting of the Association, the Chair of the Nominating Committee shall circulate to all Active Members by mail, facsimile, or other electronic means, a full slate of candidates nominated for election by the Nominating Committee for election as Directors at the Annual General Meeting, and shall also include (a) a call for nominations for the vacant Director positions to be filled by election at the Annual General Meeting; (b) the Region in which each of the nominated candidates resides; (c) a brief curriculum vitae of each of the nominated candidates; and/or (d) a statement from the nominated candidate outlining their platform. Members may only nominate regional nominees from within their own regions. Nominations from Active Members for the vacant Director position(s) must be submitted on the official nomination form by mail, facsimile or electronic means acceptable to the Association at least sixty(60) days prior to the date of the Annual General Meeting and must include the Region in which the nominee resides, the consent of the nominee to serve if elected and the signed endorsement of the nomination by at least five (5) Active Members of the Association who reside in the same Region as the nominee.

2. The second change is to first add a step in the process for the election of vacant Nominating Committee Member positions that would provide for an open call out to the Membership for interested members to submit a nomination prior to the Nominating Committee drafting a full slate for membership consideration:

The following addition will be made to Section 16.2:

**In the event that there is a vacant member position, due to the individual reaching the maximum term limit or electing not to stand for another term, the Chair of the Nominating Committee shall, no fewer than one hundred and twenty (120) days prior to the Annual General Meeting of the Association, issue a call to all active members for nominations of interested members.**

The current wording of Section 16.2 reads:

No fewer than ninety (90) days prior to the Annual General Meeting of the Association, the Chair of the Nominating Committee shall circulate to all Active Members by mail, facsimile, or other electronic means, a candidate(s) nominated for election by the Nominating Committee for the other elected position(s) at the Annual General Meeting, and shall also include (a) a call for nominations for the election of other elected positions at the Annual General Meeting; (b) a brief curriculum vitae of the nominated candidate(s); and/or (c) a statement from the nominated candidate(s) outlining their platform. A description of the duties and requirements of the other elected position(s) will also be circulated with the above materials. Nominations from Active Members for the vacant position(s) must be submitted on the official nomination form by mail, facsimile or electronic means acceptable to the Association at least sixty (60) days prior to the date of the Annual General Meeting and must include the consent of the nominee to serve if elected and the signed endorsement of the nomination by at least five (5) Active Members of the Association.

3. The third change is to the term of the 3 Nominating Committee members chosen from the membership. It is currently 1 year and there is concern about the consistency of the Committee and knowledge retention. Extending the term to 2 years, renewable twice will address this concern.

Section 17.4.d will now read as follows:

In the event that the vacant positions cannot be filled in accordance with the above, any remaining vacant positions on the Nominating Committee shall be filled by appointment from the Board.

The Chair of the Nominating Committee shall serve for a two (2) year term consistent with his/her term as Past-President. The appointed Board member shall serve a term of one year and may be re-appointed at the Board's discretion. Elected committee members shall serve for **a two (2) year term, renewable twice**, beginning at the Annual General Meeting at which they are elected.

