

How to access a CAEP community group.

1. Log into the member portal and scroll down to the **community group** tab.

Note that only active members will see Community Group Option. If you have not yet renewed your membership, you will need to do so to access the discussion board.

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MY PROFILE HOME MEMBERSHIP EM COMMUNITY ADVOCACY RESEARCH EDUCATION RESOURCES WHO WE ARE

Test Alfazema

My Info

Renew Your Membership

First time member? Join now!

Community Group

Donate to E M A F

Conference and Courses

Email Join

Mailing Street Information

Mailing City Member Recruitment Program

Mailing State/Province Corporate Discounts

Mailing Zip/Postal Code

Mailing Country

Change

Please complete or update your information

Designation

Individual Type

I am an Academic Physician

Change

2. Click **active groups** and **pin** that item so you will always see your community group every time you login.

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Return to Profile

Groups

Active Groups

LIST VIEWS

Active Groups

My Archived Groups

My Groups

Recently Viewed (Pinned list)

Recently Viewed Groups

Search this list...

Members

Owner

3 Members

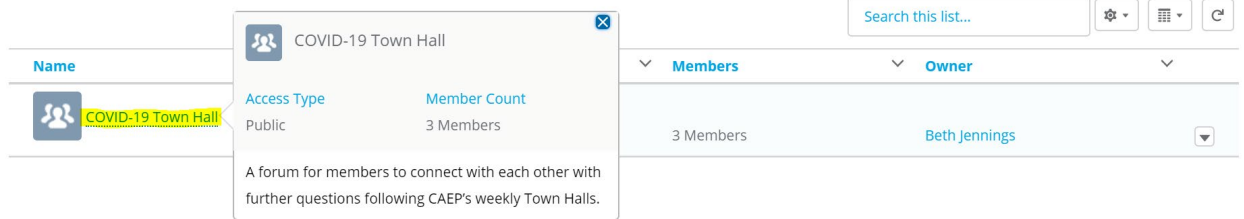
Beth Jennings

31 Members

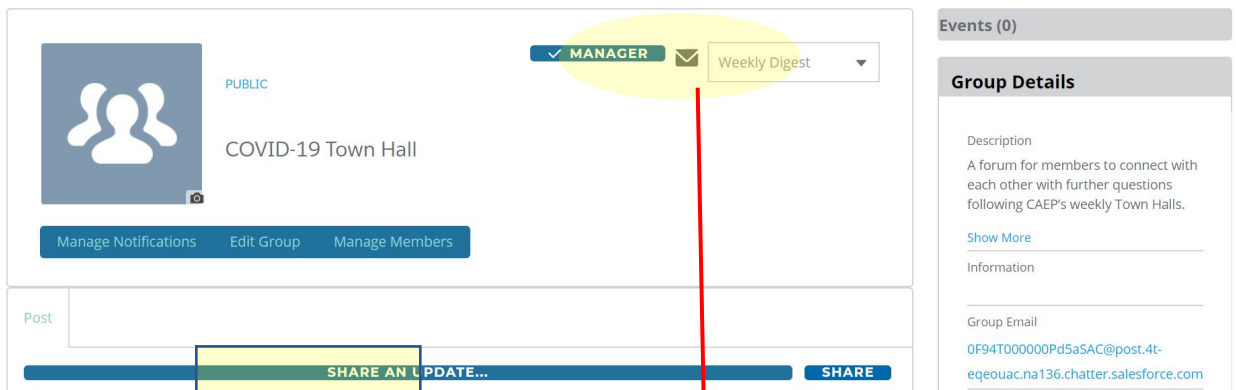
Sara Alfazema

New

3. Click on the Covid-19 Town Hall



4. Once you arrive at this page, you are now in the COVID-19 Town Hall community group. You will see the option to “join group” to become a member and follow the discussions.



Click **Share An Update** to post a question or comment.

TIPS: You can attach files, images and hyperlinks to external websites within your message.

You can also tag a fellow member or CAEP administrator by using the @ sign before their username. For example, if you include @testalfazema in your message, Sara will receive an e-mail notification that you tagged her in your message.

By default, you will receive an e-mail notification every time a new update is shared. To limit the notifications to one e-mail per week select **weekly digest**. If you do not want to receive any notifications select limited.