



## 2019/20 CAEP Grant Competition QIPS Scoring Matrix

QIPS applications will be evaluated on the following sections:

**Problem and Background:** What is the quality gap/problem that you are trying to improve, and how do you know that there is an issue at all (locally or generally)?

**Rationale/Importance and Benefits:** Why is this an important problem to tackle (e.g., frequency & relevance to emergency medicine), and what are the expected benefits for patients and/or providers?

**Aim Statement:** What is the aim of this project? (E.g., what are you trying to achieve, by how much, and by when?)

**REB, Scope and Infrastructure/Support/Context:** What are the things (people, tasks, processes) that this project will and will not touch on, how feasible is it within the local context, and is Research Ethics Board (REB) approval/exemption necessary?

**Measures & Evaluation Plan:** What is/are the measure(s) that you will track, and what is your data/evaluation plan?

**QI Methods and/or Change Ideas Planned:** Which QI methods have you/will you utilize in this project, and what are your potential change theory/ideas (if already known)?

**Milestones and Timelines:** What are the milestones and timelines for this project, and how likely are they to be feasible/successful?

**Project Leader, Sponsor, and Stakeholders:** Who are the team leader(s), sponsor(s) and members, what will be their respective responsibilities and how well-prepared are they for success?

How will stakeholders, including front-line healthcare providers and patients/families, be engaged in the development of tests of change and evaluation of impact?

**Resources:** What resources will you require – human, financial (please include in the budget appendix), equipment, authorizations and permissions, etc.?

**Overall Impression:** Including writing quality, feasibility of project and likelihood of success/impact.