Minutes: Academic Section Executive

Time: Friday, October 2 @ 11h00 – 12h00 (Eastern)

Attendees: Ian Stiell, Eddy Lang, Jeff Perry, Jill McEwen, Jim Christenson, John Foote, Laura Hans, Garth Meckler, Natalie Le Sage, Niran Argintaru, Paul Miller, Rob Green, Rob Woods, Simon Field, Zachary Levine, Jennifer Artz, Kelly Wyatt

Regrets: Brian Chung, Jim Ducharme, Kirk Magee, Laurie Morrison, Mark Mensour, Rodrick Lim, Vera Klein

1. WELCOME TO THE NEW MEMBERS OF THE ACADEMIC EXECUTIVE
   - Laura Hans, Natalie Le Sage, Paul Miller, Zachary Levine, Niran Argintaru

2. 2014 ACADEMIC SYMPOSIUM ON RESEARCH – J. Perry
   - Executive summary and the three manuscripts have all been published

3. 2015 ACADEMIC SYMPOSIUM ON LEADERSHIP UPDATES – J. Christenson
   - Leadership manuscript: is ready to officially submit to CJEM
   - Governance Models manuscript: in the editing stage. Will incorporate comments from the committee, and then will be sent to CJEM by the end of October
   - Funding manuscript: in the editing stage. Will incorporate comments from the committee, and then will be sent to CJEM by the end of November
   - There will not be an executive summary included with these

4. 2016 ACADEMIC SYMPOSIUM ON EDUCATION SCHOLARSHIP – R. Woods
   - Theme: Emergency Physician Educators & Scholars… the Path to Success!
     o Panel 1: How do Emergency Physicians prepare for careers in Medical Education? (Panel lead: Rob Woods)
     o Panel 2: How do Emergency Physician Educators & Scholars get promoted academically? (Panel lead: Jason Frank)
   - Panel 1: The goal is to create repository of people who have completed their advance training in Canada.
   - Panel 3: Are there enough senior researchers confirmed for this panel? Will need credible people who have been published a lot
   - The Symposium will be focusing on faculty-development, targeting junior faculty and residents
   - Sim Olympiad has been moved to the Saturday morning and the Symposium will take place Saturday afternoon, so no competition for attendees

5. UPDATE FROM WORKING GROUPS
   Leadership/Administration – J. Christenson
• Manuscripts (see item 3)
• There will be a Leadership track at CAEP 16 in Québec City
• Need to figure out what the next steps are - how the working group can start to implement the recommendations

**ACTION:** KW/JA will book next Leadership Working Group meeting

**Education Scholarship** – R. Woods

• **GEMeS and FEI:** will be starting up again in October
• New host for CAEP Cast: Chris Bond
• Focus will be how to extend their audience reach; one idea is to partner with emerge blogs, have them post on their sites and link back to CAEP site – first will be on Boring EM (Brent Thoma)

**Research** – J. Perry

• Currently working on an additional manuscript from the E-Scan data; Marcel Emond is taking the lead on this and hopes to have something together by the end of 2015
• **EM Research Network:** Gary Joubert, Laurie Morrison, Jenn Artz, Jeff Perry, and John Marshall (CCCTG) met on October 1st in Toronto, to try and move things forward
• Result of meeting was a draft vision, goals, objectives, and model of governance
• JC: this is Ontario-centric group, will you plan to bring in others to ensure represents all of Canada?
  o Yes, initial survey about the Network was Canada-wide, will be actively seeking input from all parts (will be in the Terms of Reference), both languages sought
  o Will also have Research Committee and Academic Section review materials
• Launch in 2016 (with CAEP or as a stand-alone)
• If JP is going to ask CAEP for money or staff support, request will have to go through Board
• **EMAF:** Research Committee and Research Working Group are finalizing the EMAF Terms of Reference; have included an additional 2 x $10,000 grants for the 2015/16 competition
• **Consultation Service:** consult for research in the Fall (McGill) TBD

6. **ENVIRONMENTAL SCAN UPDATE**

• Circulated draft to all members of the Executive, will incorporate feedback received, then will submit (near future)

7. **ACADEMIC CONSULTATIONS**

• CAEP has agreed to co-sponsor 6 consultations per year (cover the $1500 stipend, site will pay for the travel costs)
• Two consultations: 1 currently being scheduled (leadership administration) with Saskatchewan, 1 pending (research) with McGill
• Will be providing each school with a report card, showing where they stand in comparison
• Suggestions for publicizing this initiative:
  o Can remind them again when send the report card about the service
  o Quotes/feedback from those who have done the consultation (how did it help?)
- Targeted email to ED chiefs, Program Directors, Research Directors; but is it ok to go around ED heads to those who are more involved?
- Send invite to larger group announcing service, mentioning the report card without telling them what the report said, just that there was a report card provided

8. INCENTIVE PROGRAM FOR ACADEMICS TO PURCHASE A CAEP MEMBERSHIP
   - List of ED Chiefs and Champions has been updated, send any further corrections to kwyatt@caep.ca
   - Membership committee will finalize incentive program in time for renewal campaign in November
   - Next steps? Identify champions, contact once the incentive is confirmed, check-in with them, follow-up to see how effective
   - Approach – send them an email from Ian, Jill, and the regional rep on the Executive, asking them to volunteer for the program
     ACTION: will develop 1-pager about the incentive program

9. NEXT MEETING: will be scheduled before the end of 2015