Meeting Minutes
Academic Section – Teleconference
Wednesday October 9th, 2013 @ 11h00 – 12h30 (Eastern)

Members Present
Ian Stiell, Barbara Blackie, Brian Chung, Claude Topping, Eddy Lang, Jeff Perry, Kirk Magee, Rob Woods, Simon Field, Vera Klein, Jennifer Artz

Member Regrets
Jim Christenson, Jill McEwen, Rodrick Lim, Rob Green, Rob Primavesi, Jonathan Sherbino, Bruce McLeod, Laurie Morrison, Jim Ducharme, John Foote

Agenda Item 1. Welcome
Agenda Item 2. Update on CAEP status of Academic Section
The status of the Academic Section was summarized i.e., approved during CAEP 2013. Presently, the chair (Ian Stiell) is a CAEP Board Member but without voting privileges. This will be addressed at CAEP 2014, but in the meantime, the chair is still able to provide valuable feedback to the board.

Agenda Item 3. Update on Academic Symposium CAEP 2014 and 3 panels
At CAEP 2013, a Consensus Conference on Education was conducted and resulted in three manuscripts. Jim Ducharme, Ian Stiell, and Jonathon Sherbino will discuss the submission, formatting, and publication of these manuscripts. For CAEP 2014, the analogous meeting will be called the Academic Symposium, and it will be focused on research. There are three panels preparing for the Academic Symposium and addressing three topics: Development and Training of Researchers (Jeff Perry), Research Funding (Christian Vaillancourt), and Improving Resident Research (Lisa Calder). Each of the groups is composed of research leaders from across the country. The Resident Research Panels requires a CCFP(EM) program director. The efforts of the panels will be supported by an Environmental Scan to be conducted by Ian Stiell’s group. Lisa Calder’s group will distributing a supplemental scan.

ACTION ITEMS
(Barb) Contact Bijon Das (CCFP(EM) program director) at Dalhousie University regarding participation on the Resident Research Panel (Calder).

(Jenn/Vera) Facilitate communication between the Academic Section and CJEM for the publication of manuscripts that accompanied the Academic Section Consensus Conference (2013) and will accompany
the Academic Section Symposium on Research (2014) by coordinating a meeting between Ian Stiell, Jim Ducharme, and Jonathon Sherbino.

**Agenda Item 4. Update on Environmental Scan (e-mail attachment)**

The present version (dated October 7, 2013) of the Environmental Scan was circulated with the changes from the Leadership and Research Working Groups incorporated. A few more changes are anticipated from the Education Working Group, which meets Friday, October 10, 2013.

The Environmental Scan Group (ESG) and Jennifer Artz have worked together to create an online version that will facilitate data collection and analysis. The ESG will distribute the survey and contact key people at the medical schools across Canada. To facilitate survey completion, the ESG will conduct phone interviews to clarify and complete each of the 17 surveys.

The survey is anticipated to highlight the strengths and weaknesses of medical education and research across the country. Knowledge about the status of 12 pediatric EM programs is expected to be extremely valuable.

Translation of the survey was suggested. The ESG is bilingual and ready to complete the survey with each medical school individually, so translation to French was not deemed necessary. There are specific terms that differ substantially between French and English, so clear direction is necessary to fill out the survey consistently. The ESG is already meeting to facilitate the process and discuss each of these issues.

The results may be presented at the Annual Section Meeting and potentially submitted to CJEM for publication.

**Agenda Item 5. Update from Working Groups (WG)**

Only the Leadership/Administration and Research WGs have met. Both were able to review their respective objectives and prepare preliminary plans to address them. Suggestions for the Environmental Scan were also compiled and sent to Ian Stiell and the ESG.

The Research WG has made specific plans to tackle their objectives, and many will be addressed as the Academic Symposium on Research (CAEP 2014) unfolds. The main topics include collaboration, the amount of EM research not presented at CAEP conferences (i.e., how to improve this), the Canadian (and regional) contributions to CJEM (in terms authors, decision editors, and reviewers), ascertaining the status of the Research Consortium, and identifying assets in terms of the Research Network (or otherwise).

**Agenda Item 6(a). Other New Business: Update on Consensus Conference 2013**

Pending. See Action Item assigned to Vera/Jenn.
Agenda Item 6(b). Other New Business: Selecting Academic Section for CAEP Membership

Vera Klein indicated that new and renewal CAEP memberships will prompt members to identify with the Academic Section. This will attempt to attract more academic physicians to CAEP. Recall that a goal of the Leadership WG is to draw more academic physicians into CAEP membership. Estimates suggest that only one-third of academic physicians are CAEP members.

Agenda Item 6(c). Other New Business: Promoting Academic Section through Social Media and Web

Ian Stiell has initiated dialogue with OHRI IT (Hans Rosenberg) and CAEP (Lee Arbon) on ways to market and promote the Academic Section to the CAEP membership. A CAEP webpage will describe what the Academic Section and its respective WGs do, so members can be updated. The challenge is to reach non-CAEP members, and social media will target this audience.

Agenda Item 7. Next meeting

The next meeting will be schedule in two months time (beginning to mid-December).